

The Cedars Hall Itemizations

Room Rental

\$ _____

Use of The Cedars Hall (up to 400 people) \$3,500
(Includes security, bartenders, insurance,
monitor, setting-up and cleaning-up)

Small Party (Shower, Anniversary...etc..) \$ 500

Catering Fee

\$ _____

On-Site Food Prep, i.e. cooking \$ 50/hr

*Any on site food prep will require a \$250 refundable damage deposit

Tableware

Linen Tablecloths: _____ at \$5.00 Each \$ _____
Linen Napkins: _____ at \$0.50 Each \$ _____
China, Glassware, Flatware _____ at \$3.50 Each Setting \$ _____
Mirror and Votive: _____ at \$2.50 Each \$ _____

Total Tableware Charges \$ _____

Additional Charges

Hall Damage Deposit (\$500) \$ _____

Kitchen Damage Deposit (\$250) _____

Other (specify): _____ \$ _____

Total Charges

\$ _____

Less: Down Payment Received (50% of Room Rental) (_____)

Less: Hall Damage Deposit Received (50% of Deposit) (_____)

Less: Kitchen Damage deposit Received (\$250)

Balance Due \$ _____

I / We have reviewed the above itemized statement of charges. I / We agree that this statement accurately reflects the services I / we wish to be provided by The Cedars Hall. Furthermore, I / We understand that the balance due must be paid in full no less than five (5) days prior to the rental date.

Lessee: _____

Date: _____

Lessee: _____

Date: _____

Type of Event: _____

Rental Date: _____